

7/2009

**PARK PAVILION SERVING AREA
RENTAL AGREEMENT**

This rental agreement is entered into between:

Village of Roberts
AND

NAME _____

ADDRESS _____

PHONE NUMBER _____

DATE OF RENTAL _____

Total Amount Due _____ Amt. Paid _____ Date Paid _____

The fee for the rental of the park pavilion serving area is \$50.00 + \$20.00 Deposit. The fee is to be paid in full prior to picking up the keys to the building. 25% Down payment required/refundable within 14 days of rental. **Deposit** required of \$20.00 (refunded after rental date and must be paid up front with separate check). If building is not cleaned check will be retained.

Pavilions may be reserved. If you want to rent the pavilion serving area, contact the Village Hall.

During the period of rental, the renter shall assume responsibility for the building and contents against damage due to negligence or theft. If during the use of the building you find equipment that is broken or not working properly, please notify the Village Clerk as soon as possible at 749-3126 so the Village Personnel can check it out.

The building is to be left in the same or better condition as when you arrived. Please be sure to:

1. **Lock all doors.**
2. Close any windows that were opened by your party.
3. Please dispose of all garbage and recyclables properly.
4. If restrooms were used, please be sure they are cleaned up.
5. Shut off all lights.
6. Clean up any spills immediately.

Return keys to the Village Clerk's Office the first business day after rental.

Village Official

Date

Renter